



Republic of the Philippines
Cordillera Administrative Region
Department of Education

SCHOOLS DIVISION OFFICE OF BENGUET

Wangal, La Trinidad, Benguet, 2601
Telefax: (074) 422-6570; (074)422-7501



DIVISION MEMORANDUM

No. ²⁰¹⁵ 058 . 2015

TO: Secondary and Elementary Teachers Teaching Edukasyon sa Pagpapakatao from Identified Schools of the 14 Districts

FROM: *FPM*
FEDERICO P. MARTIN Ed. D.
Officer-in-Charge
Schools Division Superintendent

SUBJECT: Enhancement Training on School Guidance Program and Mental Health Services for Secondary and Elementary Teachers Teaching Edukasyon sa Pagpapakatao

Date: May 25, 2015

1. In line with the project of University of Baguio Psych Clinic's vision and mission of delivering psychological services to the schools, an Enhancement Training on School Guidance Program and Mental Health Services will be conducted at the Division Office, Conference Hall, Wangal, La Trinidad, Benguet on June 13, 2015.
2. The training aims to:
 - a. Enhance knowledge on School Guidance Program principles;
 - b. Apply Psychological 1st aid concepts and techniques to respond during or after trauma, crisis or disaster;
 - c. Establish a proactive and responsive mental health program in the school to spot possible Psychological disorders during usual interaction with the learners.
3. No registration fee shall be collected from the participants. Sygenta, the partner of UB shall cover expenses for training materials and meals for the duration of the said activity.
4. List of school participants per district is attached.
5. Travel and other incidental expenses shall be charged against local funds subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of this memorandum is desired.

LIST OF PARTICIPANTS

Municipality	Elementary – Number of Participants	Secondary- Number of Participants
1. Atok	4	2
2. Bakun	4	3
3. Bokod	4	3
4. Buguias	4	8
5. Itogon 1	4	4
6. Itogon 2	4	4
7. Kabayan	4	3
8. Kapangan	4	4
9. Kibungan	4	3
10. La Trinidad	4	7
11. Mankayan	4	8
12. Sablan	4	2
13. Tuba	4	3
14. Tublay	4	4
Facilitators		8
TOTAL	56	66